



# TOWN OF PENFIELD

## PLANNING DEPARTMENT APPLICATION FORM

### APPLICATION TYPE

- ☐ Sketch Plan  
☐ Preliminary/Final Site Plan  
☐ Preliminary/Final Subdivision  
☒ Administrative Site Plan  
☐ Conditional Use Permit

### Reviewed by:

- ☐ Planning Board  
☐ Town Board  
☒ Planning Dept. (Admin. Only)

### PROJECT INFORMATION

Project Name: Vendel Residence - Site Development Plans  
Project Address: 1271 Fairport Nine Mile Point Road (Route 250)  
City, State, ZIP: Webster, NY 14580  
Project Description: To construct a residence and associated driveway and utilities.

Parcel Tax ID#: 95.03-01-10

Zoning District: RA-2

Project Size (acres): +/- 0.6 acres

Owner(s) Name: William Vendel  
Mailing Address: 1271 Fairport Nine Mile Point Road, Webster, NY 14580  
Email: [REDACTED]  
Phone: [REDACTED]

Applicant Name: (same as above)  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

Applicant Signature: William Vendel Date: 10/18/21

Agent/Engineer: Emma L. Oakes, RLA  
Company: Costich Engineering, Land Surveying & Landscape Architecture DPC  
Address: 217 Lake Avenue, Rochester, NY 14608  
Email: eoakes@costich.com  
Phone: 585-458-3020 ext. 156

### APPLICATION FEES

Planning Review Fee	\$
Engineering Review Fee	\$
Check #	Total \$ 250

- See **Required Fees Table** for \$\$ Amounts

### FOR OFFICE USE ONLY

Application # 21P-0032 Date Received: 10/29/2021



Project No. 8168

October 27<sup>th</sup>, 2021

Douglas Sangster  
Town Planner  
Town of Penfield  
3100 Atlantic Avenue  
Penfield, New York 14526

Re: Vendel Residence – Site Development Plans  
Letter of Intent – Administrative Site Plan Review  
Permission Statement

Dear Mr. Sangster:

On Behalf of our client, William Vendel, we are submitting materials for your review for the above referenced project. Our understanding is that this proposal can be handled administratively through the Town of Penfield Planning Department.

The project entails the development of 0.6 acres of a 17 acre parcel for construction of a new residential home.

The site is currently zoned 'RA-2' – Rural Agricultural District, where single-family residences border the property to the north and a funeral business borders the property to the south. The site's southwest corner overlaps with both the EPOD (3) Woodland Protection Overlay District and the EPOD (5) Watercourse Protection District. Within the limits of these EPODs exists a federally designated wetland and the 500-year floodplain. The proposed single-family residence would not impact these environmentally sensitive areas as the development is proposed outside of these limits.

The area to be developed is presently used for agricultural purposes. The construction schedule is dependent upon municipal approvals. Approvals needed to complete the project include the Town of Penfield, the Town of Webster (sewer connection), and the Monroe County Water Authority.

To aid in your review, please find the following enclosed materials:

- Four (4) copies of this Letter of Intent/Permission Statement
- Four (4) copies 22" x 34" of the Plan Set
- Four (4) copies of the Planning Department Application Form
- Four (4) copies of the NYS DEC Short Form EAF and exhibits

**CIVIL ENGINEERING • LAND SURVEYING • LANDSCAPE ARCHITECTURE**  
Costich Engineering, DPC • 217 Lake Avenue • Rochester, New York 14608  
Office (585) 458-3020 • Fax (585) 458-2731 • [www.costich.com](http://www.costich.com)



- Four (4) copies of the Engineers Report
- Four (4) copies of the Factors for Consideration Document
- One (1) Application Fee

We look forward to discussing this project with you. Should you have any questions or require additional information, please contact our office.

Respectfully submitted,

Emma L. Oakes, RLA  
COSTICH, DPC

Cc: William Vendel

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